

Hoarding Application



Address of Property

No: _____ Street: _____

Applicants Details

Name: _____

Company Name: _____

Postal Address: _____

Suburb: _____ Post Code : _____

Telephone: _____ Facsimile : _____

Mobile: _____

Email: _____

Site Contact

Name: _____

Phone / Mobile No : _____

Date: _____

Note:

Hoardings must not be erected without the prior consent of Sydney Olympic Park Authority (SOPA). Such consent will be given in writing following the assessment of your application.

Bonds may be applied at the discretion of Sydney Olympic Park Authority and will be discussed on application.

Hoarding Application



Prescribed Fee (GST included) to Accompany Application

- Application Fee: \$135.30
- Hoarding Fee: 'A Class': \$21.01 per lineal metre per month
'B Class': \$53.35 per lineal metre per month
- Minimum charge: 3-month rental for first period. Any further periods after the 3rd month are a minimum of one month payments. Payment fee rates after the initial 3-month rental are as below –
- 'A Class': \$31.53 per lineal metre per month
- 'A Class': \$26.27 per lineal metre for every 2 months
- 'A Class': \$21.01 per lineal metre for every 3 months and greater
- 'B Class': \$80.52 per lineal metre per month
- 'B Class': \$67.10 per lineal metre for every 2 months
- 'B Class': \$53.35 per lineal metre for every 3 months or greater

Requirements

In accordance with the Hoarding Guidelines, and relevant policies, application is made for a permit to erect a hoarding on SOPA property (refer to '***A Quick Guide for Working in Sydney Olympic Park***').

The hoarding type, graphics and signage on the hoarding must comply with SOPA's signage policy and be approved by SOPA's Place-making, planning team.

Reasons for Hoarding Permit:

Details of Hoarding:

Type of Hoarding: "A" Class Hoarding _____

"B" Class Hoarding _____

Length of Hoarding: _____ Width of Hoarding: _____

Is a crane or other lifting device proposed: _____

Area (m2): _____ Total Number of Weeks: _____

Period of Permit: Start Date: _____ End Date: _____

Hoarding Application



The following documentation must be included:

- Location plan of the proposed hoarding and crane structure (to scale and including nearest cross streets, trees, surrounding structures and services).
- Engineers certification
- Proposed Traffic Management Plan for any operations relating to the hoarding structure including installation and removal.

Terms and Conditions

The applicant must read and agree to the following terms and conditions for the application to be approved:

1. Comply with both the Work Permit and Hoarding Permit Procedures and Conditions contained with the Development Controls and Permit Guide (refer to '**A Quick Guide at Working in Sydney Olympic Park**').
2. Onsite dilapidation report provided before commencing works.
3. Indemnify and keep indemnified, SOPA its officers, agents and contractors against all liability for death of or injury to persons or loss of or damage to property (including property of the Authority) and all actions, claims, demands, losses, damages, costs and expenses whatsoever arising in respect of the occupation or use of the location by the applicant or the carrying out The Work under this Work Permit, except to the extent to which such liability is caused by the negligence of SOPA.

4. Hold and maintain in force throughout Work, Public Liability Insurance for no less than twenty million dollars (\$20,000,000) or such other amount as may be specified by SOPA and extended to include the interests of SOPA. (Satisfactory proof of this insurance is to be provided with this Application.)
5. Comply with the Work, Health and Safety Act 2011 No. 10 and the Work, Health and Safety Regulation 2011 No. 10, in particular with regard to the identification, assessment and management of safety hazards and the requirements of SOPA's WH&S Management System.

Signed: _____ Name: _____

Date: _____ Company Name: _____

**SYDNEY OLYMPIC PARK AUTHORITY
NEW / CHANGE CUSTOMER DETAILS FORM**

****Must be completed by Authorised Person****

* *Mandatory Fields Marked*

Customer Name/Registered Entity: * _____

Business Name (if applicable): _____

ABN/ACN: * _____

Street Address: * _____

City and Postcode: * _____

P.O Box Number: _____

P.O Box City and Postcode: _____

Accounts Payable Contact Person:	*	_____
Accounts Payable Phone Number:	*	_____ () _____
Accounts Payable Email Address:	*	_____
Accounts Email address for invoices: <i>(Invoices can be emailed to multiple recipients)</i>	*	_____ <i>(NOTE: All Invoices are emailed)</i>

Contact Person:	_____
Contact Business Title	_____
Contact Phone Number:	_____
Contact Email Address:	_____

Is a Purchase Order number to be quoted on your invoice?	*	Please circle one -->	Yes	No
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<u>For direct payments/deposits :</u> Sydney Olympic Park Authority Westpac Bank BSB: 032 001 Account: 203543	<u>Cheque payments should be directed to:</u> Sydney Olympic Park Authority Accounts Receivable Locked Bag 3 Sydney Olympic Park NSW 2127.	<u>Credit Card Payments:</u> http://www.sopa.nsw.gov.au/cust-pay (Follow instructions on site)
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Payment terms as per Contract (in the first instance), or Invoice
Remittance advice directions as per Invoice

***By signing this form, you are agreeing to abide by Sydney Olympic Park Authority Payment Terms stated on the invoice or contract.
Incomplete forms will not be accepted.***

EFT DETAILS

****To ensure prompt bond or other refunds, please provide your bank account details. Cheques are only processed at the end of each calendar month.**

Bank Name: _____
(must be supplied)

Branch: _____
(must be supplied)

BSB Number: _____
(must be supplied - 6 digits)

Bank Account Number: _____
(must be supplied)

CUSTOMER AUTHORISED PERSON:

DATE:

SIGNATURE:

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